## **Delete Entities**

To delete an entity, you must have the Entity-View and Entity-Delete permissions. You can either delete one entity at a time, or all entities in a group.

## To select which entities to delete:

- 1. Go to **Entities** > **Entities** and select an entity group.
- 2. Select the checkbox next to each entity you wish to delete.
- 3. Click Delete, then OK.



If there are any linked objects on one or more of the selected entities, they will be listed in the pop-up window asking you to confirm.

## To delete all entities in an entity group:

- 1. Go to Entities > Entities and select an entity group.
- 2. Select Delete All from the More Actions dropdown list.
- 3. Click OK.



The pop-up window asking you to confirm will display the name of the group the entities are a part of.