

## User Import Template

The table below lists the attributes available for importing users:

Attribute	Description
address	Specify the user's address
city	Specify the user's city.
country	Specify the user's country.

Attribute	Description
*emailAddress	Specify the user's email address.
externalAuthenticationFlag	Specify '0' to import the users as internal.
fax	Specify the user's fax number.
*firstName	Specify the user's first name.
*lastName	Specify the user's last name.
localeCountry	Specify the user's country of origin.
localeLanguage	Specify the user's native language.
managerUserId	Specify the manager's user ID to whom a user is reporting.
middleinitial	Specify the initial letter of the user's middle name.
mobile	Specify the mobile number of the user.
passwordFromClear	Specify '1' to force the user to change the password when logging in for the first time.
phone	Specify the alternate contact number.
role.1.name	Specify the role so that the user(s) can access the RiskVision application based on that role.
state	Specify the user's state.
timezone	Specify the time zone in which the user will access the RiskVision application.
userAgreementAcceptedFlag	Enter '1' to automatically accept the user agreement on behalf of user.
userGroups.1.name	Assign the user to the team specified here.
*userid	Specify the user ID that will be used for login purposes.
vendor.name	Specify the vendor's name.
zip	Specify the user's zip code.