Creating Findings

Findings are associated with controls that are non-compliant in an assessment. For each failed control, you can mark it as a finding to recognize its significance through impact and likelihood.

To create a Finding:

1. Open the questionnaire by clicking the questionnaire in the My Assessments or by navigating to **Home** > **Questionnaires** and selecting **Work on this Questionnaire** or **Resume Questionnaire** from the actions menu in the questionnaire's row.

2. In the Questionnaire window, for a control, select the sub-control. If there is more than one subcontrol, a table displays. Select the subcontrol title to open the question. The question displays.

3. Click the **Findings** tab in the question and then click **New**.

4. The **Create Finding** dialog appears. Enter **Title, and select Individual, Impact, and Likelihood, and then click OK. Optionally, enter Description, and select Team, residual Impact** and residual Likelihood. Residual impact and likelihood are the future estimated values for the impact and probability of occurrence after a necessary action has been taken for a finding.

Create Finding

Title*	Agl_Backup_Rcvy_fails
Description	

Owner

Individual* [dropdown] [+]

Team [dropdown]

What's the Impact?

Impact*
Very High

What's the residual Impact?
Low

What's the Likelihood?

Likelihood*
Unlikely

What's the residual Likelihood?
Unlikely

[OK] [Cancel]

5. The finding is created.