

Document Repository Actions

You can perform an action on a group or document collection using the actions drop-down list of document repository root node or using the **More Actions** drop-down list which appears when the details are displayed. To perform an action on a document, or web or network path reference, use the **More Actions** drop-down list from the document collection details page.

The linkage between a RiskVision object and Document Repository object (Document Collection, Document) will be preserved only when we add and move the same type of items, but not when we add one type of item and try moving the other type.

- The linkage is maintained, when you add Document Collection to an object and move document collection from one group to another group or when you add the document to an object and move document(s) from one Document Collection to another Document Collection.
- The linkage is not maintained when you add Document Collection to an object and move document out of it because linking to Document Collection means we documents will be shown at the current point of time in the Documents tab of the linked object.