

## Understanding Questionnaire Presentation Options

A Questionnaire Presentation Option is a set of options associated with a program. When assessments within a program are launched, only options visible to stakeholders enable the questionnaire presentation option feature. Using the Questionnaire Presentation Option, the user can set options such as "Allow user to skip questionnaires," "Allow user to skip resolved questionnaires," or "Allow forwarding of questions" to make it easy for stakeholders' to answer questionnaires, or enforce stakeholders to enter comments when answering a radio button or checking box type questions. Before creating a questionnaire presentation option, the user must be thorough with the entire assessment strategy and objective. All assessments created within a program are carried out using the same questionnaire presentation option. Any changes to preferences will affect assessments and questionnaires that are in progress.

The Questionnaire Presentation Option can view the Configuration menu only if the user has the Questionnaire Preferences View permission. To modify the default questionnaire presentation option or create a new questionnaire presentation option, the user must have the Questionnaire Preferences View and Manage permission.

The user can only delete unassigned presentation option sets.