## **Batch Editing Risks**

Transform the Risk Register grid into edit mode to enter the operational likelihood and impact rating for risks.

## To batch edit:

- 1. In the RiskVision Enterprise Risk Manager application, go to Home > Risk Register and then choose Customize from the More Actions drop-down. The Customize Grid Columns dialog appears.
- 2. Select the check box preceding to Operational Impact and Operational Likelihood columns from the **Available Columns**. Click the right arrow to add columns in the **Selected Columns** and click **OK**.

ailable Columns	~	Selected Columns Assessment	~
Operational Impact		Risk Owner	
lingert 2		Description	
Inpact 4	_	Inherent Risk Score Overal Impact	
Impact 5	=	Overal Likelihood	
🔲 🗍 Impact 6		<ul> <li>Responses (Closed/Total)</li> <li>Operational Impact</li> </ul>	
🔲 🛄 Inpact 7		Operational Likelihood	
🔲 🔲 Impact 8			
🔲 🛄 Inpact 9			
🛄 🛄 Impact 10			
🔛 🛄 Overall Likelihood	*		~
Cick on a selected column above to config	ure its display setlir	igs here.	
Check this box to use the default column	configuration.		

 Click Edit to bring the risk register grid into edit mode. Select the impact and likelihood values separately from the drop-down that is associated with each risk, either click Save Changes to save and continue working, or click Save and Exit to save and to bring the risk register grid back to normal view. To ignore the changes, click Cancel.

Mor	e Actions 💌	Save	and Exit	Save Changes C	ancel	lide Non-Apj	olicable Items F	itter by - Show	all -	Refresh
	Assessment	Risk	Owner	Description	Inherent Risk	Overall Impact	Overall Likelihood	Responses	Operational Impact	Operational Likelihood
0	E Agiliance_ERM_Risk_21-2011	Agiliance ERM Risks	wivati artivactiava		Low	Medium	Medium	None	~	×
0	$\pm$ Agiliance_ERM_Risk_21-2011 (Archived)	Agiliance ERM Risks	vivali srivastava		Low	Medium	Medium	None	N/A	N/A
0	⊞ E1-Sep-23-2011	8JulyRisk1	vivali srivastava		Low	Medium	Medium	None	~	<b>•</b>
0	🗄 E1-Sep-23-2011	3455	vivali srivastava		High	High	High	None	~	~
0	⊞ E1-Sep-23-2011	Ad Risk1	vivali; srtivastiava		Low	Medium	Medium	None	~	~
0	⊞ E1-Sep-23-2011	21risk1	vivali srivastava		Low	Medium	Medium	None	~	~
0	⊞ E1-Sep-23-2011	rk2	vivali; srivastava		Low	Medium	Medium	None	~	~
0	⊞ E1-Sep-23-2011	Human error, Improper change control	väveli. Setivastiavas	Procedures and policies are in place to control and document third-party physical and logical access to information and	Low	Medium	Medium	None	~	