Creating Teams

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A team is a group of system users that can be assigned as the owner of entities, policy packs, assessments, and as workflow stage stakeholders.

To assign a team to an assessment, every member of the team must have a role with Programs and Assessment Manage permission.

To create a new team:

1. In the Administration application, go to **Users** > **Teams** and click **New**.
2. The New Team dialog appears.
3. Enter the team information:
    - **Name** : Type the display name of the team. This is the name that displays in the team list on the user selection dialog.
    - **Display Name**: Enter a name to display in the team list on the user selection dialog.
    - **Description**: Enter details that describe the team.
4. Click **OK**.

The team is created.

See also

About Teams