

User Import Template

The table below lists the attributes available for importing users:

Attribute	Description
address	Specify the user's address.
city	Specify the user's city.
country	Specify the user's country.
*emailAddress	Specify the user's email address.
externalAuthenticationFlag	Specify "0" to import the users as internal.
fax	The user's fax number.
*firstName	The user's first name.
*lastName	The user's last name.
localeCountry	User's country of origin.
localeLanguage	User's native language.
managerUserId	The user's manager's ID.
middleinitial	The user's middle initial.
mobile	The User's mobile number.
passwordFromClear	Specify "1" to force the user to change the password when logging in for the first time.
phone	Alternate contact number.
role.1.name	The user's role.
state	The user's state.
timezone	User's timezone
userAgreementAcceptedFlag	Enter "1" to automatically accept the user agreement on behalf of the user.
userGroups.1.name	Assign the user to the team specified here.
*userid	The user's user ID
vendor.name	The vendor's name.
zip	The user's zip code.