Import or Export Jasper Reports

Users can import and export Jasper Reports data through the user interface or via command line.

Import or Export Data Through the UI

To import data using the Server Settings:

1. Navigate to **http://[localhost]:8480/jasperserver-pro/**.

2. Log into Standalone as **sysadmin**.

3. Click **Manage > Server Settings > Import**.

4. Select the data you wish to import, then click **Import**.

To export data using the Server Settings:

1. Navigate to **http://[localhost]:8480/jasperserver-pro/**.

2. Log into Standalone as **sysadmin**.

3. Right-click the report you wish to export, then click **Export.**

> ✔ You can also export reports by right-clicking the report in Jasper Reports, then selecting **Export**.

To export report data using commands:

1. Navigate to the `\buildomatic` directory.

2. Run one of the following commands:

   - To export a report or object data, such as data source, input control, image, etc.:
     - To retrieve the report or object data in a .zip file: `js-export --uris /organizations/Agiliance/Reports/ --output-zip report.zip`

     - To retrieve the report or object data in a folder structure: `js-export --uris /organizations/Agiliance/Reports/ --output-dir report`

   - To export the entire repository:
     - To retrieve repository data in a .zip file: `js-export --everything --output-zip repository.zip`

     - To retrieve repository data in a folder structure: `js-export --everything -output-dir repository`

To import data into the repository using commands:

1. Navigate to the `\buildomatic` directory.

2. Run one of the following commands:

   - To import data via .zip file: `js-import --input-zip .zip`

- To import the report or object data in a folder structure: `js-import --input-dir` ;

    > Note, you may add `--update` at the end of either of the previous commands in this step to overwrite existing imported data with newly imported data.