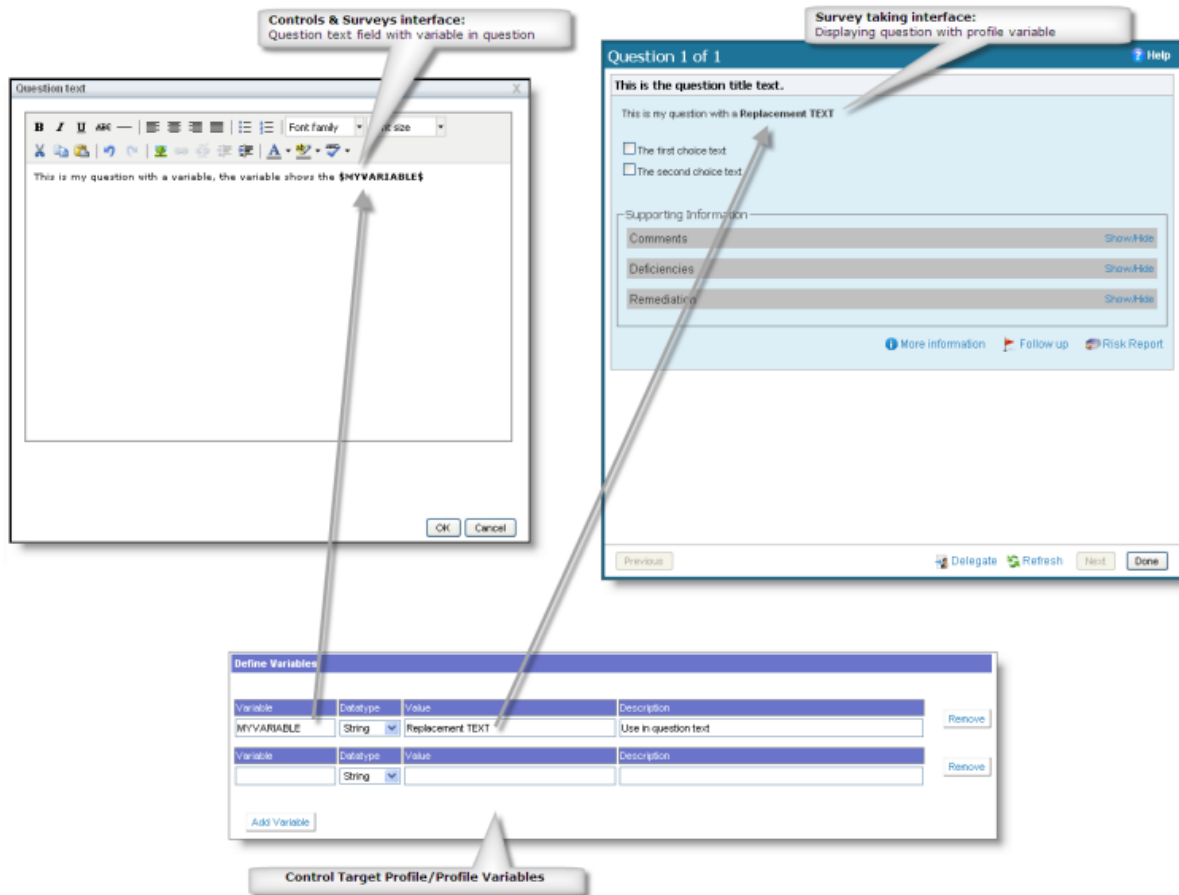


Configure Profile Variables

Profile variables allow you to use a variable in the question text field. The questionnaire displays the defined variable value in place of the variable name. You must surround the variable name with '\$', as shown in this example.

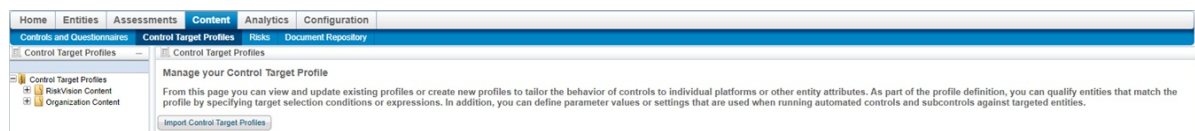


How variables work in questionnaires.

Users with **Profile View** and **Profile Author** permissions can add, modify, or remove a profile variable associated with a control target profile.

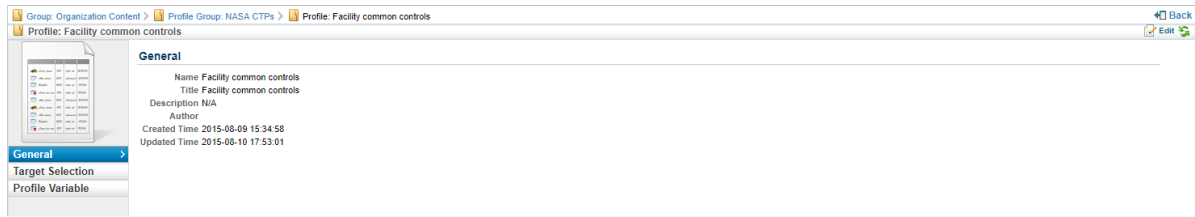
To add a variable:

1. On the **Content** menu, click **Control Target Profiles**.



The Control Target Profiles screen.

2. Expand the **Organization Content** tree in the **Control Target Profiles** pane on the left hand side of the screen and expand the group that contains the profile you wish to add a variable to.
3. Select the profile to open its details page.



A control target profile's details page.

4. Click the **Profile Variables** tab, then click **Edit**.
5. Click **Add Variable**.

If this is your first time adding any variables to a profile, you will not need to click **Add Variable**.

6. Enter the variable definition as follows:

Variable	Datatype	Value	Default Value	Description	
My Variable	String	Replacement Text	Replacement Text	Use in question text	X Remove
Your Variable	Integer	Redefined Text			X Remove

+ Add Variable

The Define Variables screen.

1. **Variable:** Enter the name of the variable as it appears in the question text.
 2. **Data type:** Select the type of data of the value.
 3. **Value:** Enter the replacement information.
 4. **Description:** Enter a summary.
7. Click **Save**.

To remove a variable:

1. On the **Content** menu, click **Control Target Profiles**.
2. Expand the **Organization Content** tree in the **Control Target Profiles** pane on the left hand side of the screen and select the group that contains the profile you wish to remove a variable from.
3. Select the profile to open its details page.
4. Click the **Profile Variables** tab, then click **Edit**.
5. Click **Remove** next to the variable(s) you wish to remove.
6. Click **Save**.

