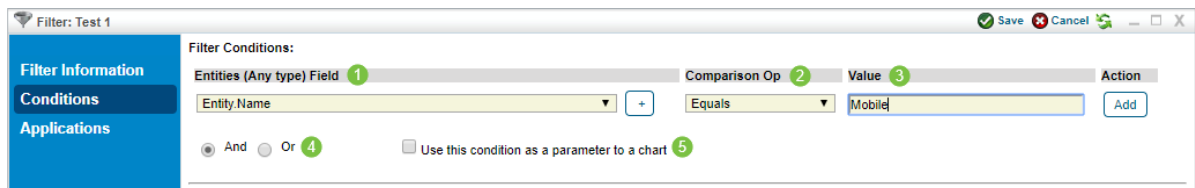


Modifying Filter Conditions

This article explains how to add or remove a condition. Changes are applied the next time a report is run or a dashboard is updated. The new settings are used and user access filters are applied the next time the user logs in.

To add a condition:

1. Go to **Configuration > Filters**.
2. Expand the **Filters** tree.
3. Select a filter to open.
4. Click the **Conditions** tab.
5. Click **Edit**, then click **Add**.
6. Enter the Filter conditions as follows:

The screenshot shows a window titled "Filter: Test 1" with a sidebar on the left containing "Filter Information", "Conditions", and "Applications". The main area is titled "Filter Conditions:" and contains a table with four columns: "Entities (Any type) Field", "Comparison Op", "Value", and "Action". The first row has "Entity.Name" in the first column, "Equals" in the second, "Mobile" in the third, and an "Add" button in the fourth. Below the table are radio buttons for "And" and "Or", and a checkbox labeled "Use this condition as a parameter to a chart". Green circles with numbers 1 through 5 are overlaid on the interface to indicate the steps: 1 on the field dropdown, 2 on the comparison operator dropdown, 3 on the value input field, 4 on the "Or" radio button, and 5 on the "Use this condition as a parameter to a chart" checkbox.

The Filter Conditions section.

1. **Attribute:** Select the field where you want to filter the records.
 2. **Operator:** Select the type of operation you want to use to compare the attribute definition and value.
 3. **Value:** Enter a string or number, or select from the dropdown list.
 4. **Conjunctions:** Joins conditions to build an expression that is matched when returned true. Select the same type for all conditions in a filter. Matches filter to combine AND and OR expressions.
 5. **Use this condition as a parameter to a chart** Allow all users to create reports that can drill down to the record level of this field.
7. Click **Save**.

The Matches Filter operator will not produce correct results if the filter it references is not found. If you must use the Matches Filter operator in the condition of a filter, create the filter to be set in the Matches Filter value first.

To remove a condition:

1. Go to **Configuration > Filters**. In the **Administration** application, go to **Users > Filters**
2. Expand the **Filters** tree.
3. Select a filter to open.

4. Click the **Conditions** tab.
5. Click **Edit**, then click the **Delete X** icon next to the condition.
6. Click **Save**.