## **Configuring a Role**

When you modify a role, users assigned to the role have the new privilege and access settings the next time they log in. If the user is logged in when you change the role, the new settings will apply within a few minutes.

If you assign more than one role to a user, the user has the highest level of permission in all the roles for each privilege and can access all the entities of each role.

## To modify permissions:

- 1. In the Administration application, go to Users > Roles.
- 2. Select a role and click **Details**.
- 3. Go to the Permissions tab and click Edit.

<table-of-contents> Role: Administrator</table-of-contents>				🧭 Save 📃
	Changes to the permissions will not be applied immediately. Currently logged in users must logout and login again to get the new permissions.			
	Alert Rule	Manage		
	Assessment	Create		
		Information	View	
Applications		Manage		
Permissions >		Work On		
Access Filter	Connector	Manage		
Assigned Users	Control	View		
		Author		
		Manage		
	Custom Charts	Author		
	Dashboards and Reports	View		
		Author		
		Save		
	Data Feed	View		
		Manage		

1. To grant a permission to a role, check the box that is available next to the permission level of a resource type .

- 2. To remove a permission, clear the selection for that particular permission.
- 3. Click **Save** when you finish making the changes.



Warning: Clicking X at the top right corner of the pane, instead of clickingSave,

changes the permissions.

## To manage entity access for a role:

- 1. In the Administration application, go to Users > Roles.
- 2. Select a role, go to the Access Filters tab, and click Add Filter.
- 3. The **Filter** dialog appears. You can apply an **Entity** and **Incident** filter type for a role. Then select the filter type drop-down box to apply a filter based on an entity or an incident.
- 4. Expand the Filter tree to select the desired filter and then click OK.

To delete a filter, select a filter and then click **Delete**.

## To manage a role:

- 1. In the Administration application, go to Users > Roles.
- 2. Select a role, then go to the Assigned Users tab to view any users that are assigned to that role.
- To add a user, click Add. The Select Users dialog appears. In the select user drop-down box, choose the same role that appears on the top-left side of the Role's pane or enter text in the User Name field and then click Search for users. Based on your search criteria, the usernames appear for you to make a selection. Select a user name and then click OK.
- 4. To remove a user, select a username and then click **Remove**.

**Note**: By default, all users with the Incident Manage permission can create new incident types and subtypes. If you want to restrict users with the Incident Manage permission from creating new incident types and subtypes, you can use the allow.incident.type.subtype.creation.toRole=User\_Role property value to require that, in addition to having to have Manage permissions, users have a specific role in order to be able to create new incident types and subtypes